

June 23, 2015

# **BYLAWS JOLIET TOWNSHIP HIGH SCHOOLS BAND ALUMNI ASSOCIATION**

## **ARTICLE I – IDENTIFICATION**

**Section 1: Name.** The name of this non-profit corporation shall be the Joliet Township High Schools Band Alumni Association, hereafter referred to as B.A.A.

**Section 2: Address.** All official correspondence shall be directed to the B.A.A. PO Box 1261, Joliet, IL 60434 or via email received at specified email boxes @jthsbaa.org

**Section 3: Representation.** No party other than the Officers of B.A.A. shall be authorized to represent B.A.A. without written approval of the Board of Directors.

**Section 4: Liability.** No Member or Associate Member of B.A.A. shall be personally liable for any debts or other obligations of the B.A.A.

## **ARTICLE II – PURPOSE**

To achieve the purpose of B.A.A. there shall be no discrimination of membership because of lack of ownership of an instrument; nor shall there be discrimination in membership because of race, color, sex, religion, national origin, age, veterans status or persons with disabilities.

**Section 1: Musical Performances.** The purpose of the B.A.A. shall be to promote and facilitate an Alumni Band to perform various concerts and provide memories and feeling of pride attained from membership in the Joliet Township Band programs. Activities are to promote post-high school outlets for musical performance, fellowship and communication; to provide support in-kind to band programs; and other opportunities to increase the standards of performance in all phases of personal music use.

**Section 2: Scholarship Awards.** The B.A.A. shall award scholarships as determined by the recommendation of the scholarship committee, with ratification from the board of directors. These awards will be governed by rules determined in advance of the application period by the scholarship committee and ratified by the board of directors. Exceptions may be made only for extending deadlines due to low participation.

## **ARTICLE III – MEMBERS**

**Section 1: Members.** Eligible Members shall be any person who has participated in any JTHS Band organization for a minimum of one school semester will be eligible to participate in the activities. Members may be defined as those persons having paid annual dues for the current year. Members will have voting rights.

**Section 2: Associate Members.** Associate Members shall be defined as those persons who have not paid annual dues. Associate Members may not vote or hold office.

**Section 3: Honorary Memberships.** The Board of Directors may appoint honorary memberships.

**Section 4: Dues.** The amount of annual dues shall be determined by the Board of Directors. Annual Dues shall be payable on or before October 1 of each year.

## **ARTICLE IV – ELECTED OFFICERS**

**Section 1: Officers:** The officers of the B.A.A. shall be a President, Vice-President, Secretary and Treasurer. The officers shall rank in the order named.

**Section 2: Duties:** The officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the B.A.A. The President may vote only in order to break a tie.

- a.) **President.** The President shall preside at all the meetings of the B.A.A and the Board of Directors. The president shall have general charge and supervision of the affairs and business of the B.A.A. The President may only vote to break a tie.
- b.) **Vice-President.** The Vice-President, at the request of the President, or in the absence or disability of the President, may perform any of the duties of the President. The Vice-President shall have such other powers and perform such other duties as the President or Board of Directors may determine.
- c.) **Secretary.** The Secretary shall be responsible for maintaining a roster of Members and the preparation of the minutes for the Annual Meeting of all Board of Directors meetings.
- d.) **Treasurer.** The Treasurer shall be responsible for the financial records of the B.A.A. This responsibility shall include making arrangements for the annual examination and audit of the account by the Board of Directors.
- e.) **Immediate Past President.** The Immediate Past President shall perform such duties as the President or Board of Directors may determine. The Immediate Past President may provide input to the organization but may not have a vote in its affairs.

**Section 3: Qualifications.** All Officers must be Members in good standing. To avoid conflict of issue or any appearance thereof, no Officer shall merchandise or sell B.A.A. equipment with out the written approval of two-thirds of the Board of Trustees.

**Section 4: Term of Office.** Officers will be elected each year at the Annual Meeting. No Officer shall hold more than one (1) office at a time.

**Section 5: Removal from Office.** An Officer will automatically be removed from office if (1) the Officer is no longer a member in good standing, (2) the Officer is merchandising or selling B.A.A. equipment without written approval of the Board of Directors, as provided in Section 3 above, (3) fails to attend three consecutive Board of Directors Meetings and (4) any Officer may be removed for cause by two-thirds vote of the Board of Directors.

**Section 6: Annual Election of Officers.** All nominations shall be submitted from the floor during the annual meeting. An office shall be filled on the basis of a plurality of votes cast for that office. In the event a tie occurs, successive balloting shall be conducted until one candidate receives a plurality.

**Section 7: Vacant Office.** Whenever a vacant office occurs, the Board of Directors shall appoint a replacement to fill that office until the next Annual Meeting.

## **ARTICLE V – BOARD OF DIRECTORS**

**Section 1: Members.** The following shall be members of the Board of Directors and elected each year at the Annual Meeting. The President, the Vice-President, the Secretary, the Treasurer, a minimum of three at-Large members. The Board of Directors shall also include the Immediate Past President.

**Section 2: Duties.** The Board of Directors shall supervise and control the business and the affairs of the B.A.A. and require proper records be kept of all business transactions and events. Except as noted elsewhere in these bylaws, a majority vote of those present of the Board of Directors shall be required on all business transacted by the Board of Directors.

**Section 3: Responsibilities.** The Board of Directors shall be accountable to the membership of B.A.A. and none of its acts shall conflict with the purpose of the B.A.A. Individual members of the board of Directors shall not pursue their private or personal interests while carrying on public responsibilities of the Board of Directors, nor shall they represent B.A.A. unless authorized by the Board of Directors.

**Section 4: Removal from Office.** A member of the Board of Directors will automatically be removed from Board of Directors if (1) is no longer a member in good standing, (2) fails to attend three consecutive Board of Directors Meetings and (3) any Officer may be removed for good cause by two-thirds vote of the remaining members of the Board of Directors.

**Section 5: Principle Agent.** The principle agent of the B.A.A. shall be the President who shall be accountable to the Board of Directors.

**Section 6: Contracts.** The Board of Directors may authorize the President and/or Treasurer to enter into any contract or execute and deliver any instrument in name of and on behalf of the B.A.A.

**Section 7: Authorized Signatures.** Any two officers, as long as they are not related, shall be authorized to sign all financial contracts and other obligations as approved by the Board of Directors.

**Section 8: Services to Members.** Only Board of Directors may authorize commercial presentations or services offered to the membership at meetings or through B.A.A. communications.

**Section 9: Contributions.** The Board of Directors may accept, on behalf of the B.A.A. any contributions, gifts, bequests, or device for the general purpose of the B.A.A. and shall become the sole property of the B.A.A.

## **ARTICLE VI – MUSIC DIRECTOR**

The “Musical Director” shall be appointed by the Board of Directors. Remunerations for the “Musical Director” shall be determined by the Board of Directors.

## ARTICLE VII – MEETINGS

**Section 1: Regular Meetings.** Regular meetings of the B.A.A. shall be at such time and at such place as ordered by the Board of Directors.

**Section 2: Annual Meeting.** The Annual Meeting shall be held on the third Sunday of September.

**Section 3: Notice of Meetings.** A notice of all Regular Meetings shall be publicized to Members at least ten (10) days prior to the Regular Meeting.

**Section 4: Quorum.** A majority of the Board of Directors shall constitute a quorum for Board of Directors Meetings.

## ARTICLE VIII – COMMITTEES

**Section 1: Standing Committees.** The Chairperson of any Standing Committee shall be appointed by the Board of Directors. A Standing Committee may be added on an as needed basis.

**Section 2: Special Committees.** The Board of Directors may appoint Special Committees as deemed necessary to carry out the work of the B.A.A on an as needed basis.

## ARTICLE IX – FINANCES

**Section 1: Responsibility.** The Treasurer shall held accountable for the financial affairs of the B.A.A.

**Section 2: Expenditures.** The President may authorize expenditures of up to \$200.00 for supplies. Expenditures in excess of \$200.00 must be approved by the Board of Directors prior to commitment. All expenditures must be properly documented.

**Section 3: Receipt of Monies.** All monies received by the Board of Directors shall be promptly deposited in the B.A.A. checking account by the Treasurer.

**Section 4: Review of Disclosure.** The financial records of the JTHS Alumni Band Association shall be made available for inspection by any member. To aid in this process, each issue of any newsletter should contain a current brief financial statement and a listing of payments to officers and directors for services shall be published.

## ARTICLE X – DISSOLUTION

Upon dissolution, all surplus finds and equipment shall be sold or donated equally to the band programs of the Joliet Township High Schools Band, Joliet, Illinois.

## ARTICLE XI – PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Roberts Rules of Order, shall govern the B.A.A. and all the Board of Directors in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order which the JTHS Band Alumni Association or the Board of Directors.

## **ARTICLE XII – AMENDMENT OF THE BYLAWS**

These bylaws may be amended at any Regular Meeting of B.A.A. by two-thirds majority vote of the membership responding.

### *Amendments/Corrections*

Article XI – Change JTHS Alumni Band Association to JTHS Band Alumni Association. – Sept 30, 2007

Article XII – Correct spelling of amendment. – Sept 30, 2007

Article III Section 4, change January to October to reflect change of dues payment to align with the Annual Meeting

Article VII Section 2, Change the annual meeting from the regular meeting in September to the last Sunday in September.